



CREATING ACCESS TO LINCspring FOR EDUCATORS

myJourney Account Password Creation

Teachers, Coaches and Administrators who have newly created myJourney accounts, and responded to a previously provided email from Cognia, please proceed directly to step 3.

Teachers, Coaches and Administrators with prior myJourney accounts, please proceed to step 3.

For Everyone Else:

To create a password for your myJourney account, the user will select the 'Get Started' button from the welcome email that he/she received; and enter their password twice.

Step 1. Select 'Get Started'

To:	UAT eProve Emailtest	
C	ognia	
Ge	et started with your new resource	
You myj per	We been granted permission to access one or more components of the Co ourney. Here you will be able to move forward with your institution's impr mission with the following institution:	gnia™ Improvement Platform through ovement journey. You have been granted
No	rth Dakota Department of Public Instruction	
Ple	ase select the button below to access myjourney.	
	Get Started	
Yot	n my energy as (see the one into your browser: ps://uatmyiourney.cognia.org/auth/confirm-reset/4c2bd61b-cc48	-41ff-9991-092e6d753893

Step 2 Enter your password twice







LINCspring Account Creation

Step 3. Once the password is created in myJourney, the user will be taken to the login page and enter their email and newly created password. On the myJourney dashboard, select "Trusted Partners" from the left side navigation.

5.2	Observations Results				Reporting Observations					© Observat		
نەن	All (3282) Certified Observers (0)			±				All (3538) 30 Days (8)		2020-21 SY (8)	2	
		A	В	С	D	Е	F	G			Observations	Observations
E	Early Learning Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Early Learning	Schools	O	0
	Elementary Schools	2.89	2.67	3.19	2.68	2.48	3.19	1.67	Elementary So	chools	1952	161
ାର୍ଭ	Middle Schools	2.85	2.69	3.08	2.71	2.41	3.19	1.91	Middle Schoo	ls	458	29
	High Schools	3.03	2.90	3.16	2.82	2.77	3.27	1.83	High Schools		697	61
	Unit Schools	2.60	2.67	3.14	2.45	2.25	3.04	0.76	Unit Schools		168	2
(Tru	usted Partners	3.04	2.97	3.29	3.40	3.17	3.51	2.70	District		7	3
0		2.90	2.72	3.17	2.70	2.52	3.20	1.73		Total:	3282	256
₹ € 9 2020	Overall Sco A. Equitable Learning, B. Hig E.Progress Monitor	ore: 2.74 h Expectations, F. Well I	AIN ons, C. Si Managed	Averag upportivu d Learnin	ge: 2.7 e Learnin Ig, G. Digi	75 ⑦ ng, D. Act ital Learr	ive Learn	ning,		00	e Prove elec	it

Step 4. Next, select "Go to LINCspring'.







Step 5. The user will be presented with the LINCspring signup page where he/she will enter their name & email.

and the second	Create your acc	ount
A second s	Welcome to LINCSPRING code.	Please fill out your information and enter your demo
Тиксаренка	Name *	Last name *
	Linda	Erzah - DTC
_earning	Email address *	
Innovation	Password *	Password confirmation *
Catalyst	Access Code *	
Transformation is possible	CPOAKKNOXVILLECAT	HOLICHIGHSCHOOL3680
The time is now!		Register
IR	Already have an account? Lo	igin

Step 6. The user will then land on the LINCspring dashboard, where he/she can use the resources available there.

Educator Landing Page (School-Level)

LINCSPRING	Search Q	Available 🔘 🖾 😫
A Dashboard ☐ Cycles	Linda Erzah - DTC CP0-XK-Knowile Catholic High School	
☐ Playlists 勾 Community		
Settings	+ Back Progress Groups Pertfolie My Grank Were D'S Total Hours Engaged 0% O'rs O'rs	
		Need support? Message our team!





Coach Landing Page (School-Level Administrators and Coaches)

▲ Please c If you die	heck your email to confirm your LINCspring acc d not receive the email, please <u>click here to rese</u> —	ount to maintain access to LINCspring. <u>nd it</u> or email <u>support@lincspring.com</u> for help.		
LINCSPRING	Search	٩		Available 🗋 🖂 🕻
🗥 Dashboard	Organizations Total Goal Completion	Organizations	Invitations	& admindistrict@yopmail.com сомсн
<table-cell> Organizations</table-cell>	9			& Use LINCspring as a Learner
Cycles	0%	0%	0%	Admin Panel
Playlists	TOTAL GOAL COMPLETION RATE	Progress		-된 logout
ຳລຸມ Community	Frequency of Use		Organizations	
Coaching	Graph Content			
	Overall Progress Pre Spark 0%			
	Total Hours Engaged Averag O hrs O hrs	e Per Teacher	Org	There are no anizations to show.
	·			Need support? Message our team!

Super Admin User Landing Page (District-level Administrators and District-level Coaches)

LINCSPRING	Search		Q		Available 📄 🗠 🕒 🔹
🗥 Dashboard	Organizations Total Goal Completi	ion	Organizations	Invitations	& kelessa@advanc-ed.org
Organizations Organizations Oycles Playlists Community		IRATE	0% Progress	0%	오 Use LINCspring as a Learner Admin Panel -된 logout
Settings Coaching	Frequency of Use Graph Content Overall Progress			Organizations	
	Pre Spark 0% Total Hours Engaged 0 hrs	Average Per Teacher Ohrs	Generativity	DHOURS	There are no Organizations to show. Need support? Message our team!





Continuous Single Sign On Access

Upon successful completion of this process, the user will continuously access LINCspring through the myJourney login page. Upon re-entering LINCspring through myJourney, the user will **not** have to re-enter credentials.

Recommendation: Bookmark myJourney at https://myjourney.cognia.org/login

For additional support contact Cognia Client Care, LINCspring@cognia.org, 1-888-413-3669